

Stewardship Agreement for Little Free Library

Official Steward
of



Owner: Strathmore Municipal Library

Steward: _____

Library: The structure shown on Exhibit A.

Location: _____ [street address]

1. **Grant of Stewardship.** Owner grants a personal, revocable, and non-assignable responsibility to Steward to construct, maintain, and operate the Library at the Location, which responsibility is subject to the terms of this agreement.
2. **Steward's Duties and Obligations.** Steward shall:
 - a. restock the Library with books and related materials, oversee distribution of the materials.
 - b. promptly remove materials that are pornographic, profane, advocate violence against persons or property, or contain language, graphics, or any display that would be offensive to the ordinary person.
 - c. ensure the Library is monitored no less than once each week to ensure that inappropriate materials are not being placed in the Library and that the Library is not in need of maintenance or repair.
 - d. promptly make minor repairs to the Library or report major repairs required to Owner in order to ensure that Library never becomes unsightly, unattractive, or potentially dangerous/hazardous.
 - e. allow the Owner at its discretion to place program information inside the Library.
3. **Term and Termination.** The term of this agreement begins on the date of this agreement and continues until terminated. Owner may terminate the agreement at any time, with or without cause, on 30 days' written notice. If Steward wishes to discontinue serving in the capacity, he/she shall give the Owner 30 days' written notice.
4. **Removal of Library on Termination.** No later than the termination date, Steward shall make arrangements with Owner to remove the Library. Repair to private property will be the responsibility of the Steward. Owner may, at its option, waive this requirement by giving written notice to Steward at least 15 days in advance of the termination date, Owner may remove the Library and dispose of it and the materials, without liability to Steward for compensation or damages.

5. **Prohibition on Assignment.** Steward shall not assign or transfer his/her obligations to another person. If Steward identifies a person who wishes to become Steward of the Library and materials, Steward shall notify Owner. Owner shall have the discretion to decide whether it wishes to enter into a new agreement with the prospective Steward.
6. **No Association Liability.** This agreement does not create any obligations on the Owner with respect to the operation of the Library. Steward's operation of the Library is as an independent entity, and not as an agent or representative of the Owner. Therefore, the Owner assumes no responsibility or liability with respect to Steward's operation of the Library.
7. **Contact Information.** The parties' contact information is set forth below. Each party shall promptly notify the other of any change in the contact information.

Dated: _____

OWNER

STEWARD

Signature

Signature

Contact Information

Strathmore Municipal Library _____

85 Lakeside Blvd. _____

Strathmore, AB T1P 1A1 _____

403-934-5440 _____

asmlibmgr@marigold.ab.ca _____