

Donation Guidelines

The Strathmore Municipal Library welcomes donations of books and materials to the collection.

The library **WILL** accept donations of the following:

- Fiction and non-fiction books (hardcover or paperback; all reading levels)
- Audio-visual materials (current formats only)
- Magazine subscriptions (pending approval of the Director of Library Services; current year only)

The library **WILL NOT** accept donations of the following:

- Heavily worn or damaged materials of any kind
- Outdated annual travel guides
- Outdated encyclopedias and other reference books
- Materials containing outdated information
- Textbooks
- Reader's Digest condensed books
- Book-of-the-Month Club or other book club editions
- Audio-visual materials in obsolescent or obsolete formats (e.g. videotapes or audiocassettes)
- Software
- Magazine and periodical back issues
- Non-library materials (e.g. puzzles)

Materials that are not added to the collection may be sold, offered to another library or recycled.